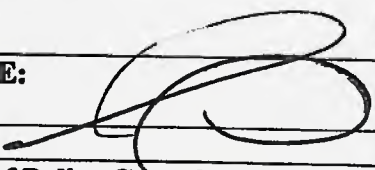


<b>LAS VEGAS POLICE DEPARTMENT</b>	<b>ADMINISTRATION</b>
<b>SUBJECT:</b> <i>Use of Tobacco Products</i>	<b>NUMBER: ADM.39</b>
<b>EFFECTIVE DATE:</b> <i>9 September 2010</i>	<b>REVIEW DATE:</b>
<b>AMENDS/SUPERSEDES:</b>	<b>APPROVED:</b> 
<b>NMMLEPSC STANDARDS:</b>	<b>Chief of Police Gary Gold</b>
	<b>NMSA:</b>

**I. POLICY:**

The purpose of this policy is to ensure the efficient and effective management of the use of tobacco products by providing administrative guidance that identifies the responsibilities and processes within the uniform and other components of the department.

**II. PURPOSE:**

It is the policy of the Las Vegas Police Department to manage the function in an effective and efficient manner by coordinating the efforts of uniform and other organizational components as provided in the policy.

**III. APPLICABILITY:**

This policy is applicable to all employees of the Las Vegas Police Department.

**IV. REFERENCES:**

A. NMMLEPSC ADM 27.01

**V. DEFINITIONS:**

A. Tobacco Products: Materials containing tobacco which are used orally or by smoking, including but not limited to:

1. Cigarettes;
2. Cigars;
3. Pipes;
4. Chewing Tobacco.

**VI. PROCEDURE:**

**A. Tobacco Product Restrictions**

1. The Las Vegas Police Department respects the rights of all its employees. Limitations of individual rights, is a serious matter, which is not done in haste, but only after careful consideration of the facts. Deterioration of, and damage to sensitive equipment which the department is fiscally responsible for, are possible hazards from expectoration, ashes, smoke and possible fires when tobacco products are used in the work place. The Surgeon General of the United States has stated that, ". . . today the health danger to nonsmokers from co-workers who smoke cigarettes is so clear that smoke-free work places ought to be made available to nonsmokers."
2. It is the policy of the Las Vegas Police Department to restrict the use of tobacco products by its employees when such use would interfere with the rights of non-smoking co-workers, could cause damage or deterioration to department equipment or facilities, or would create an unfavorable image or impression of the department, or department employees, by the public.

**B. Within the Building**

1. The use of tobacco products within the department building shall be prohibited by all persons, including employees.
2. Employees of other agencies working with or for the department or department employees may be viewed as department employees for purposes of this Order.

**C. Department Vehicles**

1. There will be no use of tobacco products in department owned vehicles.

**D. While on Duty**

1. Department employees are prohibited from the use of tobacco products including chewing tobacco and snuff in any location, indoors or outdoors, while on duty, when that use may be viewed by a member of the general public, except;
  - a. When the employee is participating in a meal or break period at a public restaurant.

2. Department employees, while at other agency facilities, must adhere to the rules and regulations of that agency regarding use of tobacco products.
- E. Municipally owned and/or occupied buildings or any enclosed area under control of the city
1. There will be no use of tobacco products in any city owned or occupied building.

**Further all employees shall abide by the City of Las Vegas "Clean Air Indoor Policy" Administrative Regulation A-08-176, which shall supersede any contradictory clause within this policy.**

**VII. ATTACHMENTS:**

None